

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS

OFFEROR TO COMPLETE BLOCKS 12,17,23,24 & 30

1. REQUISITION NUMBER

See "Schedule B"

PAGE 1 OF

18

2. CONTRACT NO.

3.AWARD/EFFECTIVE DATE

4. ORDER NUMBER

5. SOLICITATION NUMBER

CG264-05

6. SOLICITATION ISSUE DATE

02/25/2005

7. FOR SOLICITATION
INFORMATION CALL:

a. NAME

Annette Johnson

b. TELEPHONE NUMBER (No collect calls)

202-305-7280

8. OFFER DUE DT/LOCAL TIME

03/11/2005 2:00PM

9. ISSUED BY

CODE

UNICOR, FPI Central Office
320 First Street NW
Washington, DC 20534

10. THIS ACQUISITION IS

☒ UNRESTRICTED☐ SET ASIDE 0 % FOR☐ SMALL BUSINESS☐ SMALL DISADV.BUSINESS☐ 8(A)

SIC: 5112

11. DELIVERY FOR FOB
DESTINATION UNLESS
BLOCK IS MARKED☒ SEE SCHEDULE☐ 13a. THIS CONTRACT IS A RATED ORDER
UNDER DPAS (15 CFR 700)

13b. RATING

14. METHOD OF SOLICITATION

☐ RFQ☐ IFB☒ RFP

15. DELIVER TO

CODE

UNICOR, FPI
2300 County Road 29
SANDSTONE, MN 55072-0000
USA

16. ADMINISTERED BY

CODE

UNICOR, FPI Central Office
320 First Street NW
Washington, DC 20534

17a. CONTRACTOR/OFFEROR

CODE

999999999

FACILITY CODE

-
-
-, DC

TELEPHONE NO. TIN:

RFQ: 6200003651

18a. PAYMENT WILL BE MADE BY

CODE

UNICOR, FPI
PO Box 999
SANDSTONE, MN 55072-0000
USA☐ 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW

IS CHECKED ☐ SEE ADDENDUM

19.

ITEM NO.

20.

SCHEDULE OF SUPPLIES/SERVICES

21.

QUANTITY

22.

UNIT

23.

UNIT PRICE

24.

AMOUNT

See Section B

25. ACCOUNTING AND APPROPRIATION DATA

26. TOTAL AWARD AMOUNT (For Govt. Use Only)

☒ 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA☒ ARE ☐ ARE NOT ATTACHED☐ 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA☐ ARE ☐ ARE NOT ATTACHED28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES
TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET
☒ FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO
THE TERMS AND CONDITIONS SPECIFIED HEREIN.29. AWARD OF CONTRACT: REFERENCE _____
OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5),
☒ INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HERIN,
ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR

31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)

30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)

30c. DATE SIGNED

31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT)

31c. DATE SIGNED
03/08/2005

Annette Johnson 202-305-7280

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED ☐ INSPECTED ☐ ACCEPTED, AND CONFORMS TO THE
CONTRACT EXCEPT AS NOTED

33. SHIP NUMBER

☐ PARTIAL☐ FINAL

34. VOUCHER NUMBER

35. AMOUNT VERIFIED
CORRECT FOR

36. PAYMENT

☐ COMPLETE☐ PARTIAL☐ FINAL

37. CHECK NUMBER

32b. SIGNATURE OF AUTHORIZED GOVT. REPRESENTATIVE

32c. DATE

38. S/R ACCOUNT NUMBER

39. S/R VOUCHER NUMBER

40. PAID BY

42a. RECEIVED BY (Print)

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT

41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER

41c. DATE

42b. RECEIVED AT (Location)

42c. DATE REC'D (YY/MM/DD)

42d. TOTAL CONTAINERS

Request For Quote

Terms

SECTION B SUPPLIES OR SERVICES AND PRICES/COSTS

| <u>Item No.</u> | <u>SUPPLIES OR SERVICES</u> | <u>Quantity</u> | <u>U/M</u> | <u>UNIT PRICE</u> | <u>AMOUNT IN US\$</u> | <u>PR Number</u> | <u>Del.Date</u> |
|-----------------|--|-----------------|------------|-------------------|-----------------------|------------------|-----------------|
| 00001 | ENV0004 | 7,000,000 | EA | | | 5000014781 | |
| | REG,WHT-WOVE,3-7/8"X8-7/8",24#,SIDE,CON | | | | | | |
| | UNICOR PART NO: ENV0004 | | | | | | |
| | DESCRIPTION: ENVELOPE | | | | | | |
| | STYLE: REGULAR | | | | | | |
| | TYPE: WHITE-WOVE | | | | | | |
| | SIZE: 3-7/8"X8-7/8" | | | | | | |
| | PAPER WEIGHT: 24LBS | | | | | | |
| | PAPER COLOR: WHITE | | | | | | |
| | FLAP POSITION: OPEN SIDE | | | | | | |
| | FLAP DESIGN: CONTOUR | | | | | | |
| | SEAM: MUST BE DIAGONAL | | | | | | |
| | PACKAGING: 500 PER BOX, 2,500 PER CARTON | | | | | | |
| | VENDOR: MUST PROVIDE A CERTIFICATE OF | | | | | | |
| | CONFORMANCE STATING THAT THE PAPER | | | | | | |
| | USED TO MANUFACTURE THIS PRODUCT | | | | | | |
| | CONTAINS A MINIMUM OF 30% POSTCONSUMER | | | | | | |
| | PRODUCTS. | | | | | | |
| 00002 | ENV0006 | 40,000,000 | EA | | | 5000014781 | |
| | REG,WHT-WOVE,4-1/8"X9-1/2",24#,SIDE,CON | | | | | | |
| | UNICOR PART NO: ENV0006 | | | | | | |
| | DESCRIPTION: ENVELOPE | | | | | | |
| | STYLE: REGULAR | | | | | | |
| | TYPE: WHITE-WOVE | | | | | | |
| | SIZE: 4-1/8"X9-1/2" | | | | | | |
| | PAPER WEIGHT: 24LBS | | | | | | |
| | PAPER COLOR: WHITE | | | | | | |
| | FLAP POSITION: OPEN SIDE | | | | | | |
| | FLAP DESIGN: CONTOUR | | | | | | |
| | SEAM: MUST BE DIAGONAL | | | | | | |
| | PACKAGING: 500 PER BOX,2,500 PER CARTON | | | | | | |
| | VENDOR: MUST PROVIDE A CERTIFICATE OF | | | | | | |
| | CONFORMANCE STATING THAT THE PAPER | | | | | | |
| | USED TO MANUFACTURE THIS PRODUCT | | | | | | |
| | CONTAINS A MINIMUM OF 30% POSTCONSUMER | | | | | | |
| | PRODUCTS. | | | | | | |

Request For Quote

SECTION B SUPPLIES OR SERVICES AND PRICES/COSTS

| <u>Item No.</u> | <u>SUPPLIES OR SERVICES</u> | <u>Quantity</u> | <u>U/M</u> | <u>UNIT PRICE</u> | <u>AMOUNT IN US\$</u> | <u>PR Number</u> | <u>Del.Date</u> |
|-----------------|--|-----------------|------------|-------------------|-----------------------|------------------|-----------------|
| 00003 | ENV0007 | 1,000,000 | EA | | | 5000014781 | |
| | REG, WHT-WOVE, 4-1/2"X10-3/8", 24#, SIDE, CON | | | | | | |
| | UNICOR PART NO: ENV0007 | | | | | | |
| | DESCRIPTION: ENVELOPE | | | | | | |
| | STYLE: REGULAR | | | | | | |
| | TYPE: WHITE-WOVE | | | | | | |
| | SIZE: 4-1/2"X10-3/8" | | | | | | |
| | PAPER WEIGHT: 24 LBS | | | | | | |
| | PAPER COLOR: WHITE | | | | | | |
| | FLAP POSITION: OPEN SIDE | | | | | | |
| | FLAP DESIGN: CONTOUR | | | | | | |
| | SEAM: MUST BE DIAGONAL | | | | | | |
| | PACKAGING: 500 PER BOX, 2,500 PER CARTON | | | | | | |
| | VENDOR: MUST PROVIDE A CERTIFICATE OF | | | | | | |
| | CONFORMANCE STATING THAT THE PAPER | | | | | | |
| | USED TO MANUFACTURE THIS PRODUCT | | | | | | |
| | CONTAINS A MINIMUM OF 30% POSTCONSUMER | | | | | | |
| | PRODUCTS. | | | | | | |
| 00004 | ENV0015 | 750,000 | EA | | | 5000014781 | |
| | REG, KRAFT, 6-1/2"X9-1/2", 24#, BRN, SIDE, CON | | | | | | |
| | UNICOR PART NO: ENV0015 | | | | | | |
| | DESCRIPTION: ENVELOPE | | | | | | |
| | STYLE: REGULAR | | | | | | |
| | TYPE: KRAFT | | | | | | |
| | SIZE: 6-1/2"X9-1/2" | | | | | | |
| | PAPER WEIGHT: 24LBS | | | | | | |
| | PAPER COLOR: BROWN | | | | | | |
| | FLAP POSITION: OPEN SIDE | | | | | | |
| | FLAP DESIGN: CONTOUR | | | | | | |
| | PACKAGING: 500 PER BOX | | | | | | |
| | VENDOR: MUST PROVIDE A CERTIFICATE OF | | | | | | |
| | CONFORMANCE STATING THAT THE PAPER | | | | | | |
| | USED TO MANUFACTURE THIS PRODUCT | | | | | | |
| | CONTAINS A MINIMUM OF 30% POSTCONSUMER | | | | | | |
| | PRODUCTS. | | | | | | |

Request For Quote

SECTION B SUPPLIES OR SERVICES AND PRICES/COSTS

| <u>Item No.</u> | <u>SUPPLIES OR SERVICES</u> | <u>Quantity</u> | <u>U/M</u> | <u>UNIT PRICE</u> | <u>AMOUNT IN US\$</u> | <u>PR Number</u> | <u>Del.Date</u> |
|-----------------|---|-----------------|------------|-------------------|-----------------------|------------------|-----------------|
| 00005 | ENV0017 | 750,000 | EA | | | 5000014781 | |
| | REG, KRAFT, 7-1/2"X10-1/2", 24#, BRN, SIDE, CON | | | | | | |
| | UNICOR PART NO: ENV0017 | | | | | | |
| | DESCRIPTION: ENVELOPE | | | | | | |
| | STYLE: REGULAR | | | | | | |
| | TYPE: KRAFT | | | | | | |
| | SIZE: 7-1/2"X10-1/2" | | | | | | |
| | PAPER WEIGHT: 24LBS | | | | | | |
| | PAPER COLOR: BROWN | | | | | | |
| | FLAP POSITION: OPEN SIDE | | | | | | |
| | FLAP DESIGN: CONTOUR | | | | | | |
| | PACKAGING: 500 PER BOX | | | | | | |
| | VENDOR: MUST PROVIDE A CERTIFICATE OF | | | | | | |
| | CONFORMANCE STATING THAT THE PAPER | | | | | | |
| | USED TO MANUFACTURE THIS PRODUCT | | | | | | |
| | CONTAINS A MINIMUM OF 30% POSTCONSUMER | | | | | | |
| | PRODUCTS. | | | | | | |
| 00006 | ENV0020 | 7,500,000 | EA | | | 5000014781 | |
| | REG, KRAFT, 9-1/2"X12", 24LB, BRN, SIDE, CON | | | | | | |
| | UNICOR PART NO: ENV0020 | | | | | | |
| | DESCRIPTION: ENVELOPE | | | | | | |
| | STYLE: REGULAR | | | | | | |
| | TYPE: KRAFT | | | | | | |
| | SIZE: 9-1/2"X12" | | | | | | |
| | PAPER WEIGHT: 24LBS | | | | | | |
| | PAPER COLOR: BROWN KRAFT | | | | | | |
| | FLAP POSITION: OPEN SIDE | | | | | | |
| | FLAP DESIGN: CONTOUR | | | | | | |
| | PACKAGING: 500 PER BOX | | | | | | |
| | VENDOR: MUST PROVIDE A CERTIFICATE OF | | | | | | |
| | CONFORMANCE STATING THAT THE PAPER | | | | | | |
| | USED TO MANUFACTURE THIS PRODUCT | | | | | | |
| | CONTAINS A MINIMUM OF 30% POSTCONSUMER | | | | | | |
| | PRODUCTS. | | | | | | |
| | UNICOR PART NO: ENV0020 | | | | | | |
| | DESCRIPTION: ENVELOPE | | | | | | |
| | STYLE: REGULAR | | | | | | |
| | TYPE: KRAFT | | | | | | |
| | SIZE: 9-1/2"X12" | | | | | | |
| | PAPER WEIGHT: 24LBS | | | | | | |
| | PAPER COLOR: BROWN | | | | | | |
| | FLAP POSITION: OPEN SIDE | | | | | | |
| | FLAP DESIGN: CONTOUR FLAP | | | | | | |
| | VENDOR MUST PROVIDE A CERTIFICATE OF | | | | | | |
| | CONFORMANCE STATING THAT THE PAPER USED | | | | | | |
| | TO MANUFACTURE THIS PRODUCT CONTAINS A | | | | | | |
| | MINIMUM OF 30% POSTCONSUMER PRODUCTS. | | | | | | |

Request For Quote

SECTION B SUPPLIES OR SERVICES AND PRICES/COSTS

| <u>Item No.</u> | <u>SUPPLIES OR SERVICES</u> | <u>Quantity</u> | <u>U/M</u> | <u>UNIT PRICE</u> | <u>AMOUNT IN US\$</u> | <u>PR Number</u> | <u>Del.Date</u> |
|-----------------|---|-----------------|------------|-------------------|-----------------------|------------------|-----------------|
| 00007 | ENV0022 | 6,000,000 | EA | | | 5000014781 | |
| | REG, KRAFT, 9-1/2"X12-1/2", 24#, BRN, SIDE, CON | | | | | | |
| | UNICOR PART NO: ENV0022 | | | | | | |
| | DESCRIPTION: ENVELOPE | | | | | | |
| | STYLE: REGULAR | | | | | | |
| | TYPE: KRAFT | | | | | | |
| | SIZE: 9-1/2"X12-1/2" | | | | | | |
| | PAPER WEIGHT: 24LBS | | | | | | |
| | PAPER COLOR: BROWN KRAFT | | | | | | |
| | FLAP POSITION: OPEN SIDE | | | | | | |
| | FLAP DESIGN: CONTOUR | | | | | | |
| | PACKAGING: 500 PER BOX | | | | | | |
| | VENDOR: MUST PROVIDE A CERTIFICATE OF | | | | | | |
| | CONFORMANCE STATING THAT THE PAPER | | | | | | |
| | USED TO MANUFACTURE THIS PRODUCT | | | | | | |
| | CONTAINS A MINIMUM OF 30% POSTCONSUMER | | | | | | |
| | PRODUCTS. | | | | | | |
| 00008 | ENV0023 | 500,000 | EA | | | 5000014781 | |
| | REG, KRAFT, 10"X15", 24#, BRN, SIDE, CONTOUR | | | | | | |
| | UNICOR PART NO: ENV0023 | | | | | | |
| | DESCRIPTION: ENVELOPE | | | | | | |
| | STYLE: REGULAR | | | | | | |
| | TYPE: KRAFT | | | | | | |
| | SIZE: 10"X15" | | | | | | |
| | PAPER WEIGHT: 24LBS | | | | | | |
| | PAPER COLOR: BROWN KRAFT | | | | | | |
| | FLAP POSITION: OPEN SIDE | | | | | | |
| | FLAP DESIGN: CONTOUR | | | | | | |
| | PACKAGING: 250 PER BOX | | | | | | |
| | VENDOR: MUST PROVIDE A CERTIFICATE OF | | | | | | |
| | CONFORMANCE STATING THAT THE PAPER | | | | | | |
| | USED TO MANUFACTURE THIS PRODUCT | | | | | | |
| | CONTAINS A MINIMUM OF 30% POSTCONSUMER | | | | | | |
| | PRODUCTS. | | | | | | |

Request For Quote

SECTION B SUPPLIES OR SERVICES AND PRICES/COSTS

| <u>Item No.</u> | <u>SUPPLIES OR SERVICES</u> | <u>Quantity</u> | <u>U/M</u> | <u>UNIT PRICE</u> | <u>AMOUNT IN US\$</u> | <u>PR Number</u> | <u>Del.Date</u> |
|-----------------|--|-----------------|------------|-------------------|-----------------------|------------------|-----------------|
| 00009 | ENV0024 | 500,000 | EA | | | 5000014781 | |
| | REG, KRAFT, 12"X16", 28#, BRN, SIDE, CONTOUR | | | | | | |
| | UNICOR PART NO: ENV0024 | | | | | | |
| | DESCRIPTION: ENVELOPE | | | | | | |
| | STYLE: REGULAR | | | | | | |
| | TYPE: KRAFT | | | | | | |
| | SIZE: 12"X16" | | | | | | |
| | PAPER WEIGHT: 28LBS | | | | | | |
| | PAPER COLOR: BROWN KRAFT | | | | | | |
| | FLAP POSITION: OPEN SIDE | | | | | | |
| | FLAP DESIGN: CONTOUR | | | | | | |
| | PACKAGING: 250 PER BOX | | | | | | |
| | VENDOR: MUST PROVIDE A CERTIFICATE OF | | | | | | |
| | CONFORMANCE STATING THAT THE PAPER | | | | | | |
| | USED TO MANUFACTURE THIS PRODUCT | | | | | | |
| | CONTAINS A MINIMUM OF 30% POSTCONSUMER | | | | | | |
| | PRODUCTS. | | | | | | |
| 00010 | ENV0026 | 1,500,000 | EA | | | 5000014781 | |
| | REG, KRAFT, 10"X14", 24#, BRN, SIDE, CONTOUR | | | | | | |
| | UNICOR PART NO: ENV0026 | | | | | | |
| | DESCRIPTION: ENVELOPE | | | | | | |
| | STYLE: REGULAR | | | | | | |
| | TYPE: KRAFT | | | | | | |
| | SIZE: 10"X14" | | | | | | |
| | PAPER WEIGHT: 24LBS | | | | | | |
| | PAPER COLOR: BROWN KRAFT | | | | | | |
| | FLAP POSITION: OPEN SIDE | | | | | | |
| | FLAP DESIGN: CONTOUR | | | | | | |
| | PACKAGING: 250 PER BOX | | | | | | |
| | VENDOR: MUST PROVIDE A CERTIFICATE OF | | | | | | |
| | CONFORMANCE STATING THAT THE PAPER | | | | | | |
| | USED TO MANUFACTURE THIS PRODUCT | | | | | | |
| | CONTAINS A MINIMUM OF 30% POSTCONSUMER | | | | | | |
| | PRODUCTS. | | | | | | |

Request For Quote

SECTION B SUPPLIES OR SERVICES AND PRICES/COSTS

| <u>Item No.</u> | <u>SUPPLIES OR SERVICES</u> | <u>Quantity</u> | <u>U/M</u> | <u>UNIT PRICE</u> | <u>AMOUNT IN US\$</u> | <u>PR Number</u> | <u>Del.Date</u> |
|-----------------|--|-----------------|------------|-------------------|-----------------------|------------------|-----------------|
| 00011 | ENV0030 | 1,500,000 | EA | | | 5000014781 | |
| | WND,WHT-WOVE,4-1/2"X10-3/8",24#,SIDE,CON | | | | | | |
| | UNICOR PART NO: ENV0030 | | | | | | |
| | DESCRIPTION: ENVELOPE | | | | | | |
| | STYLE: WINDOW (CLEAR POLY) | | | | | | |
| | TYPE: WHITE-WOVE | | | | | | |
| | SIZE: 4-1/2"X10-3/8" | | | | | | |
| | WINDOW SIZE: 1-1/8"X4-1/2" | | | | | | |
| | LOCATION: 7/8" LEFT,1/2" BOTTOM | | | | | | |
| | PAPER WEIGHT: 24LBS | | | | | | |
| | PAPER COLOR: WHITE | | | | | | |
| | FLAP POSITION: OPEN SIDE | | | | | | |
| | FLAP DESIGN: CONTOUR | | | | | | |
| | SEAM: MUST BE DIAGONAL | | | | | | |
| | PACKAGING: 500 PER BOX, 2,500 PER CARTON | | | | | | |
| | VENDOR: MUST PROVIDE A CERTIFICATE OF | | | | | | |
| | CONFORMANCE STATING THAT THE PAPER | | | | | | |
| | USED TO MANUFACTURE THIS PRODUCT | | | | | | |
| | CONTAINS A MINIMUM OF 30% POSTCONSUMER | | | | | | |
| | PRODUCTS. | | | | | | |
| 00012 | ENV0035 | 2,500,000 | EA | | | 5000014781 | |
| | WND,KRAFT,3-9/16X7-7/8,#24,SIDE,CON | | | | | | |
| | UNICOR PART NO: ENV0035 | | | | | | |
| | DESCRIPTION: ENVELOPE | | | | | | |
| | STYLE: WINDOW (CLEAR POLY.) | | | | | | |
| | TYPE: KRAFT | | | | | | |
| | SIZE: 3-9/16"X7-7/8" | | | | | | |
| | WINDOW SIZE: 1-1/2"X3-3/4" PISTOL SHAPE | | | | | | |
| | (POLY. COVER) | | | | | | |
| | LOCATION: 1-7/8"X LEFT,1-1/8" | | | | | | |
| | PAPER WEIGHT: 24LBS | | | | | | |
| | PAPER COLOR: BROWN KRAFT | | | | | | |
| | FLAP POSITION: OPEN SIDE | | | | | | |
| | FLAP DESIGN: CONTOUR | | | | | | |
| | PACKAGING: 500 PER BOX, 2,500 PER CARTON | | | | | | |
| | NOTE: DUE TO DIFFICULTY IN DESCRIBING PISTOL | | | | | | |
| | SHAPE, WINDOW SAMPLES WILL BE SENT TO | | | | | | |
| | BIDDERS UPON REQUEST. | | | | | | |
| | VENDOR: MUST PROVIDE A CERTIFICATE OF | | | | | | |
| | CONFORMANCE STATING THAT THE PAPER | | | | | | |
| | USED TO MANUFACTURE THIS PRODUCT | | | | | | |
| | CONTAINS A MINIMUM OF 30% POSTCONSUMER | | | | | | |
| | PRODUCTS. | | | | | | |

Request For Quote

SECTION B SUPPLIES OR SERVICES AND PRICES/COSTS

| Item No. | SUPPLIES OR SERVICES | Quantity | U/M | UNIT PRICE | AMOUNT IN US\$ | PR Number | Del.Date |
|----------|--|------------|-----|------------|----------------|------------|----------|
| 00013 | ENV0038 | 500,000 | EA | | | 5000014781 | |
| | WND-NO-POLY, 24#-WOVE, 4-1/8"X9-1/2", SIDE* | | | | | | |
| | UNICOR PART NO: ENV0038 | | | | | | |
| | DESCRIPTION: ENVELOPE | | | | | | |
| | STYLE: WINDOW (NO-POLY PEEK-IN) | | | | | | |
| | TYPE: WHITE-WOVE | | | | | | |
| | SIZE: 4-1/8"X9-1/2" | | | | | | |
| | WINDOW SIZE: 1-1/4"X3-3/4" NO POLY. | | | | | | |
| | WINDOW LOCATION: 3/4" LEFT, 5/8" BOTTOM | | | | | | |
| | PAPER WEIGHT: 24LBS | | | | | | |
| | PAPER COLOR: WHITE | | | | | | |
| | FLAP POSITION: OPEN SIDE | | | | | | |
| | FLAP DESIGN: CONTOUR SPLIT-GUM | | | | | | |
| | PACKAGING: 500 PER BOX, 2,500 PER CARTON | | | | | | |
| | VENDOR: MUST PROVIDE A CERTIFICATE OF | | | | | | |
| | CONFORMANCE STATING THAT THE PAPER | | | | | | |
| | USED TO MANUFACTURE THIS PRODUCT | | | | | | |
| | CONTAINS A MINIMUM OF 30% POSTCONSUMER | | | | | | |
| | PRODUCTS. | | | | | | |
| 00014 | ENV0039 | 40,000,000 | EA | | | 5000014781 | |
| | WND, WHT-WOVE, 4-1/8"X9-1/2", 24#, SIDE, CON | | | | | | |
| | UNICOR PART NO: ENV0039 | | | | | | |
| | DESCRIPTION: ENVELOPE | | | | | | |
| | STYLE: WINDOW (CLEAR POLY.) | | | | | | |
| | TYPE: WHITE-WOVE | | | | | | |
| | SIZE: 4-1/8"X9-1/2" | | | | | | |
| | WINDOW SIZE: 1-1/8"X4-3/4" | | | | | | |
| | LOCATION: 7/8" LEFT, 1/2" BOTTOM | | | | | | |
| | PAPER WEIGHT: 24LBS | | | | | | |
| | PAPER COLOR: WHITE | | | | | | |
| | FLAP POSITION: OPEN SIDE | | | | | | |
| | FLAP DESIGN: CONTOUR | | | | | | |
| | SEAM: MUST BE DIAGONAL | | | | | | |
| | PACKAGING: 500 PER BOX, 2,500 PER CARTON | | | | | | |
| | VENDOR: MUST PROVIDE A CERTIFICATE OF | | | | | | |
| | CONFORMANCE STATING THAT THE PAPER | | | | | | |
| | USED TO MANUFACTURE THIS PRODUCT | | | | | | |
| | CONTAINS A MINIMUM OF 30% POSTCONSUMER | | | | | | |
| | PRODUCTS. | | | | | | |
| 00015 | ENV0042 | 600,000 | EA | | | 5000014781 | |
| | REG, BLUE, WOVE, 4-1/8"X9-1/2", 24#, FULL-SELF | | | | | | |
| | SEAL (LATEX ADHESIVE), FLAPS EXTENDED, CONTOUR FLAP, | | | | | | |
| | DIAGONAL SEAM | | | | | | |

Request For Quote

SECTION B SUPPLIES OR SERVICES AND PRICES/COSTS

| <u>Item No.</u> | <u>SUPPLIES OR SERVICES</u> | <u>Quantity</u> | <u>U/M</u> | <u>UNIT PRICE</u> | <u>AMOUNT IN US\$</u> | <u>PR Number</u> | <u>Del.Date</u> |
|-----------------|--|-----------------|------------|-------------------|-----------------------|------------------|-----------------|
| 00016 | ENV0052 | 2,500,000 | EA | | | 5000014781 | |
| | 4-1/8"X9-1/2", 24#BLUE-WOVE, OPEN-SIDE, RM* | | | | | | |
| | ENVELOPE-CONTOUR-FLAP-W/FULL-GUM | | | | | | |
| 00017 | ENV0107 | 3,000,000 | EA | | | 5000014781 | |
| | REG, KRAFT, 3-7/8"X8-7/8", 24LB, BRN, CONTOUR FLAP | | | | | | |
| | UNICOR PART NO: ENV0107 | | | | | | |
| | DESCRIPTION: ENVELOPE | | | | | | |
| | STYLE: REGULAR | | | | | | |
| | TYPE: KRAFT | | | | | | |
| | SIZE: 3-7/8"X8-7/8" | | | | | | |
| | PAPER WEIGHT: 24LBS | | | | | | |
| | PAPER COLOR: BROWN KRAFT | | | | | | |
| | FLAP POSITION: OPEN SIDE | | | | | | |
| | FLAP DESIGN: CONTOUR FLAP | | | | | | |
| | PACKAGING: 500 PER BOX, 2,500 PER CARTON | | | | | | |
| | VENDOR: MUST PROVIDE A CERTIFICATE OF | | | | | | |
| | CONFORMANCE STATING THAT THE PAPER | | | | | | |
| | USED TO MANUFACTURE THIS PRODUCT | | | | | | |
| | CONTAINS A MINIMUM OF 30% POSTCONSUMER | | | | | | |
| | PRODUCTS. | | | | | | |
| 00018 | ENV0115 | 2,000,000 | EA | | | 5000014781 | |
| | WND, VERT, KRAFT, 9-1/2"X12", 24LB, BRN, CON | | | | | | |
| | UNICOR PART NO: ENV0115 | | | | | | |
| | DESCRIPTION: ENVELOPE | | | | | | |
| | STYLE: WINDOW VERTICAL (CLEAR POLY.) | | | | | | |
| | TYPE: KRAFT | | | | | | |
| | SIZE: 9-1/2"X12" | | | | | | |
| | WINDOW SIZE: 4"X2" (VERTICAL/POLY.) | | | | | | |
| | LOCATION: 1-3/4" LEFT, 3/4" BOTTOM | | | | | | |
| | PAPER WEIGHT: 24LBS | | | | | | |
| | PAPER COLOR: BROWN KRAFT | | | | | | |
| | FLAP POSITION: OPEN SIDE | | | | | | |
| | FLAP DESIGN: CONTOUR | | | | | | |
| | PACKAGING: 500 PER BOX | | | | | | |
| | VENDOR: MUST PROVIDE A CERTIFICATE OF | | | | | | |
| | CONFORMANCE STATING THAT THE PAPER | | | | | | |
| | USED TO MANUFACTURE THIS PRODUCT | | | | | | |
| | CONTAINS A MINIMUM OF 30% POSTCONSUMER | | | | | | |
| | PRODUCTS. | | | | | | |

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SECTION B SUPPLIES OR SERVICES AND PRICES/COSTS

| <u>Item No.</u> | <u>SUPPLIES OR SERVICES</u> | <u>Quantity</u> | <u>U/M</u> | <u>UNIT PRICE</u> | <u>AMOUNT IN US\$</u> | <u>PR Number</u> | <u>Del.Date</u> |
|-----------------|--|-----------------|------------|-------------------|-----------------------|------------------|-----------------|
| 00019 | ENV0130 | 2,500,000 | EA | | | 5000014781 | |
| | REG, KRAFT, 9"X12", 28LBS, BRN, SIDE, CON | | | | | | |
| | UNICOR PART NO: ENV0130 | | | | | | |
| | DESCRIPTION: ENVELOPE | | | | | | |
| | STYLE: REGULAR | | | | | | |
| | TYPE: KRAFT | | | | | | |
| | SIZE: 9" X 12" | | | | | | |
| | PAPER WEIGHT: 28LBS | | | | | | |
| | PAPER COLOR: BROWN KRAFT | | | | | | |
| | FLAP POSITION: OPEN SIDE | | | | | | |
| | FLAP DESIGN: CONTOUR | | | | | | |
| | PACKAGING: 500 EACH PER BOX | | | | | | |
| 00020 | ENV0116 | 2,000,000 | EA | | | 5000014561 | |
| | PIGGYBAK/WND, KRAFT, 9-1/2X12-1/2, 32#, BRN* | | | | | | |
| | OPEN-SIDE, MODIFIED CONTOUR/FLAT FLAP | | | | | | |
| | UNICOR PART NO: ENV0116 | | | | | | |
| | DESCRIPTION: ENVELOPE | | | | | | |
| | STYLE: COMPARTMENT ENVELOPE WITH | | | | | | |
| | CLEAR POLY. WINDOW ON FLAP SIDE | | | | | | |
| | TYPE: KRAFT | | | | | | |
| | SIZE: 9-1/2"X12-1/2" | | | | | | |
| | WINDOW SIZE: 1-1/2"X4-1/2" (CLEAR POLY.) | | | | | | |
| | LOCATION: 2" LEFT, 4-3/4" BOTTOM | | | | | | |
| | PAPER WEIGHT: 32LBS | | | | | | |
| | PAPER COLOR: BROWN KRAFT | | | | | | |
| | FLAP POSITION: OPEN SIDE (FLAP SIDE) | | | | | | |
| | FLAP DESIGN: MODIFIED CONTOUR/FLAP- | | | | | | |
| | FLAP 2-1/2" WITH PEEL-AND-SEAL ZIP STRIP | | | | | | |
| | PACKAGING: 500 PER BOX | | | | | | |
| | VENDOR: MUST PROVIDE A CERTIFICATE OF | | | | | | |
| | CONFORMANCE STATING THAT THE PAPER | | | | | | |
| | USED TO MANUFACTURE THIS PRODUCT | | | | | | |
| | CONTAINS A MINIMUM OF 30% POSTCONSUMER | | | | | | |
| | PRODUCTS. | | | | | | |
| | NOTE: CONSTRUCTION SAMPLES WILL BE PROVIDED | | | | | | |
| | TO BIDDING VENDORS UPON REQUEST. | | | | | | |

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THIS SOLICITATION IS IMPORTANT PLEASE READ IN ITS ENTIRETY

This is a combined synopsis/solicitation for modified commercial items prepared in accordance with the format in FAR Subpart 12.6 as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; proposals are being requested and a written solicitation will not be issued. The solicitation number is CG264-05 and this solicitation is issued as a two year indefinite delivery indefinite quantity contract. The solicitation document and incorporated provisions and clauses are those in effect through Federal Acquisition Circular 01.12. The Standard Industrial Classification code is 5112 and small business size standard is 500. UNICOR intends to enter into a firm fixed price contract with economic price adjustment for the following items: Various types, sizes, and styles of envelopes (see schedule of items)

SPECIAL INSTRUCTIONS LISTED BELOW FOR LOT 1:

This requirement requires that the vendor must have a customer service department that can respond to notices of damaged goods within 24 hours.

Envelopes are to be shipped #Best Commercial Practice# with weather barrier materials used for inclement weather. Cartons should not be stacked to a height which would cause them to crush and damage the envelopes.

Boxes and Cartons must be correctly labeled, or the contractor will be (a) required to come on site to correct the label, or (b) send the correct labels and be charged for the Government to label the incorrect items.

Certificates of Conformance must be received with the goods or precede shipment of the goods and be addressed to Mark Gustafson, COTR at PO Box 999, Sandstone, MN 55072, 320-245-5589 Fax.

SPECIAL INSTRUCTIONS LISTED BELOW FOR LOT 2:

The envelopes are made of 32# paper which is not a normally stocked paper at an envelope manufacturer, which means the contractor will need to stock a finished product or he will not meet our delivery requirement. This is imperative.

The envelope must be packaged and labeled properly or will be returned at the contractors expense, so we must have a point of contact for immediate customer service.

SAMPLES WILL NOT BE PROVIDED FOR THIS REQUIREMENT.

The COTR shall be Mark Gustafson, telephone 320/245-6606, fax number 320/245-6659. Within 24 hours of notification, the contractor must pick up and replace goods damaged in transit. This solicitation may result in a multiple award. Estimated quantity for each item over the life of the contract is listed on the schedule of items. Deliveries shall be made in accordance with delivery orders issued by UNICOR Sandstone, and shall be delivered FOB destination to UNICOR Print Factory, FCI Sandstone, MN, 2300 County Rd. 29, Sandstone, MN 55072, within 14 calendar days after receipt of order (initial order) or within 14 calendar days after receipt of order (subsequent orders).

Allowable variation in quantity: plus 2% percent, minus 2% percent per line item per delivery for lot 1.

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Allowable variation in quantity: plus 0% percent, minus 0% for lot 2.

PACKAGING AND MARKING: The contract number shall be on or adjacent to the exterior shipping label. Each package shall be marked for type and quantity. A Certificate of Conformance must accompany each shipment. All shipments shall be labeled as follows: a. Vendor name; b. Purchase order number and/or contract number; c. Item description; d. Item quantity and weight; e. Other pertinent information. Envelopes shall be packed in boxes, then in standard commercial cartons in the quantities specified in the schedule of items, and placed on pallets which are wrapped with moisture proof wrapping to prevent damage during shipping or storage. Pallet weight shall not exceed 2400 pounds and the dimensions shall be no more than 58 inches high x 44 inches wide x 48 inches long. Pallets shall not be double stacked. Improper labeling or packaging will be cause for rejection. Provision at FAR 52.212.1, Instructions to Offerors, Commercial Items applies to this acquisition. Offerors are to include a completed copy of the provision at 52.212.3, Offeror Representations and Certifications, Commercial Items, with their proposal. Clause 52.212.2, Evaluation Commercial Items applies. FPI9999.999.9, Business Management Questionnaire must be completed with a minimum of three references of contracts that are of similar size and complexity. Clause at 52.212.4, Contract Terms and Conditions, Commercial Items applies. Clause 52.212.5, Contract Terms and Conditions Required to Implement Statutes Or Executive Orders, Commercial Items, applies, which includes 52.203.6, Restrictions on Subcontractor Sales to the Government, with Alternate I. Clause 52.204.6, Contractor Identification Number Data Universal Numbering System (DUNS) applies.

Clause 52.215.5, Facsimile Offers, applies. FAR 52.216.19, Order Limitation, applies with the minimum order limitations per delivery order of \$500 and a maximum order limitation per delivery order of \$5,000,000 for lot 1 covering line items 1-19. and order limitation, applies with the minimum order limitations per delivery order of 75,000 and a maximum order limitation per delivery order of 300,000 for lot 2 covering line item 20.

Contractor will not be obligated to honor a series of orders from the same ordering office, within a 15 day period, that together call for quantities exceeding the maximum order limitations of this item. However, the contractor shall honor orders exceeding the maximum order limitation unless the order, or orders, is returned to the ordering office within seven calendar days after issuance with a written statement expressing the contractor's intent not to ship and the reason. In accordance with FAR 52.216.18 Ordering, orders may be issued under the resulting contract from the date of award through two years thereafter. FAR 52.216.22 Indefinite Quantity clause applies. Guaranteed minimum quantity for an item is 25 percent of the estimated quantity on the schedule of items. Not to exceed maximum quantity for an item is 150 percent of the estimated quantity on the schedule of items. OMB Clearance 9000.0136 expires December 31, 2001. FAR 52.232.34 Payment by Electronic Funds Transfer, Non-Central Contractor Registration applies. Local clause FPI 1000H1 Economic Price Adjustment applies: Twelve months after contract award date, and every twelve months thereafter, contract prices for the succeeding twelve-month period may be adjusted in accordance with the change in the Producer Price Index for Envelopes (Producer Price Index Series ID: WPU09150636) using the simple percentage method described in the U.S. Department of Labor, Bureau of Labor Statistics September 1991, Report 807, titled #Escalation and Producer Price Indexes: A Guide for Contracting Parties#. IT IS THE CONTRACTORS RESPONSIBILITY TO REQUEST THIS ADJUSTMENT. Adjustments may be requested for a period not to exceed 30 days after the eligible adjustment date. Requests that are made after the 30-day limit will not be honored and the contract pricing will not be adjusted. The contractor shall submit any requests for adjustments in writing to the contracting officer. Requests shall include a copy of the relevant index and must be within the allowed time period for adjustment. Any adjustments authorized as a result of the adjustment request will not be retroactive. The date the completed request is received by the contracting officer will be the effective date of any changes in price. The contractor also is required to request downward price adjustments. All downward adjustments will be retroactive to the authorized adjustment date as specified in this clause. If downward price adjustments are not requested and this is later revealed through audits or

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otherwise, the contractor shall reimburse the Government the amount overcharged plus interest. Interest will be computed at the rate set annually by the Secretary of the Treasury for late contract payments. Interest will accrue from the date the adjustment should have been made. In computing any contract price adjustment, the most recently published index as of the date of award will be compared to the most recently published index as of the date of adjustment. No adjustment shall be made if the referenced change is less than 2%. Total upward adjustment for the contract period, including any option periods, shall not exceed 10%, based on the original or option period contract price; downward adjustments are not limited. Indices are available from the Bureau of Labor Statistics, 2 Massachusetts Ave. NE, Washington, DC 20212, telephone 202/691-7705 or www.bls.gov. Vendors shall submit signed and dated proposals to UNICOR, Federal Prison Industries, ATTN: Annette Merrion, 320 First St. NW (mail), 400 First St. NW, (physical location) Washington, DC, 20534 (Telephone 202/305-7280. Proposals should be submitted on the SF1449. Proposal and certifications may also be sent by facsimile at 202/305-7365 to the attention of Annette Merrion, Contracting Officer. Offerors are encouraged to send proposals via facsimile or messenger service (FedEx, UPS, etc.) because of mail delays due to anthrax decontamination procedures. If offers are sent via facsimile, please notify the contracting officer immediately afterward by telephone. The date and time for receipt of proposals is 2:00 PM EDT, March 11, 2003. Proposal must indicate solicitation No. CG264-05, time specified for receipt of offers, name, address and telephone number of offeror, technical description of the item being offered in sufficient detail to evaluate compliance with the requirements in the solicitation, terms of any expressed warranty, price and any discount terms, remit to address, a completed copy of representations and certifications at FAR 52.212.3, and acknowledgment of all amendments, if any. All proposals that fail to furnish required representations and certifications or information or reject the terms and conditions of the solicitation may be excluded from consideration. The Government may make award without discussions with offerors, therefore the offerors initial proposal should contain offerors best pricing. Evaluation factors for award are past performance, technical factors and price; past performance and technical factors are much more important than price. Any amendments issued to this solicitation shall be synopsisized in the same manner as this solicitation and must be acknowledged by each offeror. Offeror must hold prices firm for 60 calendar days from the date specified for receipt of offers. Proposals or modifications to proposals received at the address specified for the receipt of proposals after the exact time specified may not be considered. Questions regarding requirement may be addressed in writing to Annette Merrion, ajohnson@central.unicor.gov. NO PHONE REQUEST WILL BE ACCEPTED. forms necessary to submit a proposal as well as all clauses and provisions referenced in this announcement may be accessed at the following web site: <http://www.arnet.gov/far>. This combined FedBizOpps synopsis/solicitation and necessary forms are available on web site: <http://www.unicor.gov/procurement/prographics.htm>. A completed ACH form and Contractors must be registered in the Central Contractor Register (CCR) prior to contract award.

NOTICE: This acquisition will be conducted through the reverse auction process with Global eProcure. Only those offerors participating in the reverse auction process will be considered for award. PRICING SHOULD NOT BE SUBMITTED WITH INITIAL PROPOSAL. Each offeror will submit their pricing for this requirement through the reverse auction. All offerors are required to submit their initial proposal in accordance with the procedures below and contact: Nita Rawtani Global eProcure to register for the reverse auction at (732) 382-6565 x 1067 or her email address, nita.rawtani@globaleprocure.com.

The solicitation document and incorporated provisions and clauses are those in effect through Federal Acquisition Circular 2004-06. The Standard Industrial Classification code is 5112. UNICOR intends to enter into a firm fixed price contract for various sizes and types of envelopes. The list of items solicited is included in the solicitation document, which can be downloaded from UNICOR website: www.unicor.gov/procurement.

During the reverse auction, offerors will provide pricing through submission of electronic offers the Global eProcure website. The primary pricing competition for this solicitation will be through the online reverse auction. Global eProcure will explain this process in detail and train each qualified offeror prior to the reverse auction through a

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simulated reverse auction. Offerors will have the ability to submit revised pricing during the reverse auction in response to prices submitted by other offerors. The identity of offerors will not be revealed to each other during the reverse auction. The final such revision during the reverse auction will be considered the Offerors final revised proposal. The Contracting Officer reserves the right to conduct verbal or written discussions with respect to factors other than price with the offerors at anytime prior to award. OFFERORS ARE NOT TO SUBMIT PRICING WITH THEIR INITIAL PROPOSALS. Offerors should submit all required information, except for pricing, by the deadline for submissions Insert Date and Time. Pricing will only be accepted through the reverse auction.

II. REVERSE AUCTION - TRAINING OF OFFERORS

Training. Global eProcure will train designated employees of each offeror using real time #mock# auctioning to familiarize the offerors employees with the online auctioning system. Detailed bidding event guidelines and directions will be emailed to interested offerors prior to the practice and the live bidding event. The date of the practice reverse auction is 03/16/2005 at 2:00pm. and live auction is 03/17/2005 at 2:00pm.

III. REVERSE AUCTION THE AUCTION

During the reverse auction, offerors may revise their initial pricing proposal through submission of electronic offers during the anonymous reverse auction. This reverse auction shall constitute discussions with the offerors. The final such revision during the reverse auction will be considered the offerors Final Revised Proposal.

The Contracting Officer reserves the right to suspend or cancel the reverse auction at any time. If the Contracting Officer cancels the reverse auction, Final Revised Proposals will be requested by an amendment to the solicitation.

Notwithstanding FAR 52.215-5, offerors will submit revised pricing only through the online mechanism supplied by Global eProcure. Offerors will not submit revised pricing via any other mechanism including but not limited to post, courier, fax, E-mail, or orally unless specifically requested by the Contracting Officer.

The reverse auction bidding period shall be set by the Contracting Officer as indicated in Section IV, paragraph (a). Electronic offers shall be submitted by offerors during the reverse auction period. The reverse auction is designed to extend the closing time of a bidding lot if there are any bids placed in the final 2 minutes of the bidding lot. If a bid is placed within the last 2 minutes of the closing time, the time period shall be extended for two additional minutes beyond the scheduled closing.

Any offeror experiencing difficulties during a reverse auction must notify Global eProcure immediately. #Difficulties# include any event or problem, which interferes with the offerors ability to participate in the reverse auction and may include, but is not limited to: data entry errors, software problems, or hardware problems. Offerors will have five minutes after a Lot goes into #Verifying# status to notify Global eProcure of any problems. If the Contracting Officer judges that any offeror has been disadvantaged by a problem, they may direct Global eProcure to address the problem and return the Lot to #Open# status.

Any and all offeror contact with Global eProcure is for the sole purpose of facilitating the reverse auction and shall not be considered discussions with the offeror within the meaning of FAR Part 15.

For purposes of FAR 52.203-2, and in accordance with subparagraph (c) thereof, submission of a proposal by the offeror shall be considered certification by the Offeror that the only knowing disclosure by the offeror of its prices to any other offeror will be during the reverse auction. The offeror further certifies that disclosure by the offeror of its prices during the reverse auction shall not be for the purposes of restricting competition.

UNICOR reserves the right to reject any or all quotes received for any or all lots.

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IV. REVERSE AUCTION - RULES

a. The date of the practice reverse auction is 03/16/2005 at 2:00pm. The date of the live reverse auction is will be 03/17/2005 at 2:00pm for Live Auction. The reverse auction shall be designated as REVERSE AUCTION # CG264-05.

There will be two (2) lots, lot 1 will consist of line items 1-19 and lot 2 will consist of line item 20.

The reverse auction shall commence at 2:00pm Eastern Time and lots are scheduled to close at 2:20, 2:30 AND 2:40pm Eastern Time unless there is last minute bidding activity resulting in an extension of lot closing time.

Only qualified offerors will be permitted to submit electronic quotes through the reverse auction. Quotes that offerors submit through the reverse auction are legally binding quotations without qualification. Quotes may not be cancelled or withdrawn except for data entry errors. Contractors must submit their quotes through the online bidding mechanism supplied by Global eProcure and not through any other mechanism including but not limited to post, courier, fax, e-mail, or orally.

There will be two (2) lots as specified above:

Questions regarding this requirement may be addressed in writing to Annette Merrion ajohnson@central.unicor.gov. NO PHONE REQUEST WILL BE ACCEPTED. All FAR forms, clauses and provisions necessary to submit an offer may be accessed at the following web site: <http://www.arnet.gov/far>. This combined synopsis/solicitation and necessary forms are available on web site : <http://www.eps.gov> or <http://www.unicor.gov/procurement/proservices.htm>.

All offers shall be submitted fax, via mail or federal express by the date and time specified (March 11, 2005 at 2:00pm) to the attention of Annette Merrion, Contracting Officer, UNICOR Contracting Suppor, 7th Floor, 400 First Street, NW, Washington, DC 20534. Offers should be submitted on the SF1449. A copy of the solicitation will be uploaded to the Federal Business Oppourtunities Website to include Section B for each offeror to indicate pricing for each line item.

THIS SECTION IS IMPORTANT PLEASE READ IN ITS ENTIRETY

PLEASE ENSURE YOUR COMPANY IS REGISTERED AT THIS WEBSITE
SHOULD YOU NOT BE REGISTERED PRIOR TO THE CLOSING DATE OF THIS SOLICITATION, YOUR OFFER WILL NOT BE CONSIDERED FOR CONTRACT AWARD.

52.204-7, Central Contractor Registration. (OCT 2001)

As prescribed in 4.1104, use the following clause:

CENTRAL CONTRACTOR REGISTRATION (OCT 2001)

-
(a) Definitions. As used in this clause--

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Central Contractor Registration (CCR) database means the primary Government repository for Contractor information required for the conduct of business with the Government.

Data Universal Numbering System (DUNS) number means the 9-digit number assigned by Dun and Bradstreet, Inc. (D&B) to identify unique business entities.

Data Universal Numbering System +4 (DUNS+4) number means the DUNS number assigned by D&B plus a 4-character suffix that may be assigned by a business concern. (D&B has no affiliation with this 4-character suffix.) This 4-character suffix may be assigned at the discretion of the business concern to establish additional CCR records for identifying alternative Electronic Funds Transfer (EFT) accounts (see the FAR at Subpart 12.11) for the same parent concern.

Registered in the CCR database means that--

(1) The Contractor has entered all mandatory information, including the DUNS number or the DUNS+4 number, into the CCR database; and

(2) The Government has validated all mandatory data fields and has marked the record ``Active``.

(b)(1) By submission of an offer, the offeror acknowledges the requirement that a prospective awardee shall be registered in the CCR database prior to award, during performance, and through final payment of any contract, basic agreement, basic ordering agreement, or blanket purchasing agreement resulting from this solicitation.

(2) The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation ``DUNS`` or ``DUNS +4`` followed by the DUNS or DUNS +4 number that identifies the offeror's name and address exactly as stated in the offer. The DUNS number will be used by the Contracting Officer to verify that the offeror is registered in the CCR database.

(c) If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one.

(1) An offeror may obtain a DUNS number--

(i) If located within the United States, by calling Dun and Bradstreet at 1-866-705-5711 or via the Internet at <http://www.dnb.com>; or

(ii) If located outside the United States, by contacting the local Dun and Bradstreet office.

(2) The offeror should be prepared to provide the following information:

(i) Company legal business.

(ii) Tradestyle, doing business, or other name by which your entity is commonly recognized.

(iii) Company Physical Street Address, City, State, and Zip Code.

(iv) Company Mailing Address, City, State and Zip Code (if separate from physical).

(v) Company Telephone Number.

(vi) Date the company was started.

(vii) Number of employees at your location.

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(viii) Chief executive officer/key manager.

(ix) Line of business (industry).

(x) Company Headquarters name and address (reporting relationship within your entity).

(d) If the Offeror does not become registered in the CCR database in the time prescribed by the Contracting Officer, the Contracting Officer will proceed to award to the next otherwise successful registered Offeror.

(e) Processing time, which normally takes 48 hours, should be taken into consideration when registering. Offerors who are not registered should consider applying for registration immediately upon receipt of this solicitation.

(f) The Contractor is responsible for the accuracy and completeness of the data within the CCR database, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the CCR database after the initial registration, the Contractor is required to review and update on an annual basis from the date of initial registration or subsequent updates its information in the CCR database to ensure it is current, accurate and complete. Updating information in the CCR does not alter the terms and conditions of this contract and is not a substitute for a properly executed contractual document.

(g) (1) (i) If a Contractor has legally changed its business name, "doing business as" name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, but has not completed the necessary requirements regarding novation and change-of-name agreements in Subpart 42.12, the Contractor shall provide the responsible Contracting Officer a minimum of one business day's written notification of its intention to (A) change the name in the CCR database; (B) comply with the requirements of Subpart 42.12 of the FAR; and (C) agree in writing to the timeline and procedures specified by the responsible Contracting Officer. The Contractor must provide with the notification sufficient documentation to support the legally changed name.

(ii) If the Contractor fails to comply with the requirements of paragraph (g) (1) (i) of this clause, or fails to perform the agreement at paragraph (g) (1) (i) (C) of this clause, and, in the absence of a properly executed novation or change-of-name agreement, the CCR information that shows the Contractor to be other than the Contractor indicated in the contract will be considered to be incorrect information within the meaning of the "Suspension of Payment" paragraph of the electronic funds transfer (EFT) clause of this contract.

(2) The Contractor shall not change the name or address for EFT payments or manual payments, as appropriate, in the CCR record to reflect an assignee for the purpose of assignment of claims (see FAR Subpart 12.8, Assignment of Claims). Assignees shall be separately registered in the CCR database. Information provided to the Contractor's CCR record that indicates payments, including those made by EFT, to an ultimate recipient other than that Contractor will be considered to be incorrect information within the meaning of the "Suspension of payment" paragraph of the EFT clause of this contract.

(h) Offerors and Contractors may obtain information on registration and annual confirmation requirements via the internet at <http://www.ccr.gov> or by calling 1-888-227-2423, or 269-961-5757.

(End of clause)

OMB Clearance 9000-0136 expires 12/31/2004.

ALL REQUIRED DOCUMENTATION IS DUE BY THE CLOSING DATE AND TIME SPECIFIED IN THIS SOLICITATION. ANY OFFERS RECEIVED PAST THE DATE AND TIME SPECIFIED WILL BE CONSIDERED AS LATE AND WILL NOT BE CONSIDERED FOR AWARD. THE REQUIRED DOCUMENTS FOR A COMPLETE SOLICITATION OFFER ARE AS FOLLOWS:

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1. A COPY OF THE SOLICITATION (FILLED OUT); ALONG WITH AN ORIGINAL SIGNED COPY OF STANDARD FORM 1449, WITH BLOCKS 12, 17A, 30A, AND 30C COMPLETED
2. A SIGNED COPY OF ANY AMENDMENTS ISSUED PRIOR TO THE OFFER DUE DATE.
3. 52.212-3, OFFEROR REPRESENTATIONS AND CERTIFICATIONS- COMMERCIAL ITEMS
4. FPI9999-999.9, BUSINESS MANAGEMENT QUESTIONNAIRE (COMPLETED FOR 3 REFERENCES)
5. ACH VENDOR/MISCELLANEOUS PAYMENT ENROLLMENT FORM

The date and time for receipt of proposals is, March 11, 2005 at 2:00 PM Eastern Standard Time. Offers must indicate Solicitation No. CG264-05 time specified for receipt of offer, name, address and telephone number of offeror, technical description of the items being offered in sufficient detail to evaluate compliance with the requirements in the solicitation.

All offerors that fail to furnish required representation and certification information or reject the terms and conditions of the solicitation may be excluded from consideration of contract award.

Any amendments hereby issued to this solicitation shall be synopsisized in the same manner as this solicitation and must be acknowledged by each offeror. Offerors must hold prices firm for 60 calendar days from the auction date. Offers or modifications shall be received by the date and time specified in this solicitation (March 11, 2005 @ 2:00 PM) or they will not be considered for award.

Questions regarding this requirement may be addressed in writing to Annette Merrion, ajohnson@central.unicor.gov. All FAR Clauses that are referenced are as much in full force and effect as if they were in full text. Any clarification of a FAR Clause/provision as well as FAR forms, may be accessed at the following web site: <http://www.arnet.gov/far>. This combined synopsis/solicitation are available on the following web site: <http://www.eps.gov> or <http://www.unicor.gov/procurement/proservices.htm>.
(End of Clause)